

Science Lab/Classroom Assistant

Line Manager: Head of Science and Director of Studies

Hours of Work: Tues, Thurs and Fri: 8.00am to 1.00pm

Salary: This will be discussed at interview.

General description

The Science Lab/Classroom Assistant will primarily support the Head of Science who teaches science to Years 5 and 6 in Upper School. The Head of Science is responsible for the planning, teaching and development of the subject and teaches each Year 5 and 6 class five times per week. Science is a very practical subject and most of the support from the Lab Assistant will be in the preparation, organisation and clearing up of practical equipment. Initially, much of the support will be in the organisation of equipment and resources in the newly refurbished science lab. A knowledge of science is not necessary for this role.

Job Description

The main purpose of the role is:

- To assist with the day to day running of a busy science lab
- To work alongside, and support the Head of Science contributing to the children's learning experience by assisting with the preparation of materials and equipment for practical work
- To support, set up and clear away practical lessons as directed
- To take care of lab equipment and resources
- To assist in the ordering of materials as and when required
- Help in the preparation and putting up of new displays
- General classroom organisation and administration as required (e.g. filing, photocopying, labelling)
- To occasionally support individuals or small groups of children as and when required, during lessons

We would expect the successful candidate to be flexible and adaptable with this job description, as jobs and duties may well change over time.

Jonathan Carroll
Headmaster
July 2017