



ST PIRAN'S

Inspiring Confidence

Parent / Pupil Acceptable Use of IT Policy

All pupils must follow the rules in this policy when using school computers. The term 'computer' includes PCs, iPads, tablets, laptops and any other equipment on which they can access the Internet. Pupils that do not follow these rules may find:

- They are not allowed to use the computers.
- They can only use the computers if they are more closely watched.

The teachers will show pupils how to use the computers.

Computer Rules

- ✓ I must log off after I have finished with my computer.
- ✓ I must never use other people's usernames and passwords or computers left logged in by them.
- ✓ I will not try to harm any equipment or the work of another person on a computer.
- ✓ I will only use polite language when using the computers.
- ✓ I must not write anything that might upset someone or give the school a bad name.
- ✓ I know that my teachers will regularly check what I have done on the school computers.
- ✓ I will only use the website and/or application that I have been told to use by my teacher.
- ✓ I will report any websites that make me feel uncomfortable to my teacher.
- ✓ If I find something that I think I should not be able to see, I must tell my teacher straight away and not show it to other pupils.
- ✓ I will be SMART and stay safe online.

UNACCEPTABLE USE

Examples of unacceptable use include, but are not limited to:

- ✗ Using a computer with another person's username and password.
- ✗ Creating or sending on the Internet any messages that might upset other people.
- ✗ Looking at, or changing work that belongs to other people.
- ✗ Wasting time or resources on school computers.

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Agreement Form for the Parent / Pupil Acceptable Use of IT Policy

- I agree to follow the school rules when using the school computers.
- I will use the network in a sensible way and follow all the rules explained by my teacher.
- I agree to report anyone not using the computers sensibly to my teacher.
- I also agree to tell if I see any websites that that make me feel unhappy or uncomfortable.
- I understand the importance of being SMART online.

- If I do not follow the rules, I understand that this may mean I might not be able to use the computers.

Student Name: _____

I realise that any pupil under reasonable suspicion of not following these rules when using (or misusing) the computers may have their use stopped, be more closely monitored or computer use investigated.

Parent/Carers/Guardians Name: _____

Parent/Carers/Guardians Signature: _____

Date _____

