



ST PIRAN'S

Inspiring Confidence

July 2017

Dear Parents

ATTENDANCE REGISTER

It is a legal requirement under the Education Act for all schools to keep accurate attendance records. These have recently been revised.

Matron is able to authorise a pupil's absence from school for the following reasons:-

Illness
Medical Appointments

If a child is ill, please telephone Matron (01628 594311) before 9.30 a.m. on the day of absence.

Any planned absences for reasons other than medical appointments should be notified in advance to the Headmaster in writing or by email to office@stpirans.co.uk so that permission can be sought.

The reasons for any absence must be notified to the school. If no reason is given, the pupil is recorded as having an "unauthorised absence".

I should also point out that adding extra days to any school holiday should be avoided.

Jonathan Carroll
Headmaster